

## Otis Library Building Committee Meeting Minutes

Wednesday, December 3<sup>rd</sup>, 2025

5:30 PM, Meeting Room, Otis Library

Members present: Sue Brofman, Stephanie Skinner, Stacey, Steve Barry, Tom Burke, Katelyn Chaffee

Whit and Yugon from TSKP. Adam from Downes. Diane and Sue from the library trustees. Brandi also attended.

Zoom attendees included Larry Gould, Terry Gould and Steve from Downes.

Sue called the meeting to order at 5:36 pm.

Construction working group:

- Yugon gave an update on his visit to the West Center Road. He mapped out the distance from the road and the adjacent neighbor which is there for anyone to get a sense of its front plane.
- Adam gave a review of the meeting with Heather (MBLC) and Brandi. The update is that at the town meeting the town will have to vote on the total project budget. It's important to note that the MBLC will still be covering their portion.
- Whit and Yugon walked the group through the updated renderings.

Grants:

- Stephanie is meeting with a group to work on multiple private grants.

Public Input:

- The group agreed it'd be helpful to schedule public forums in late January. The goal is to ensure there are no surprises come the May vote.

The meeting was adjourned at 6:30 pm.

Respectfully Submitted,  
Katelyn Chaffee, Secretary

Next Meeting:

Wednesday, January 7th at 5:30pm